

Document Analysis

Consider the sample document(s) you've chosen to focus on, and imagine a hypothetical audience for your digital version of it. Then make some notes on your document based on the following questions.

How is the document structured? what are its major structural chunks? How will you encode them?	
Within those chunks, what are the key features of the document (images, poetry, dialogue, etc.)?	
What features will the audience need more information about (for instance, special terminology, historical events)? What kind of supplemental information could you supply? (e.g. a glossary, regularization of proper names)	
Are there any kinds of regularization or editorial amendment you will perform as you transcribe the text? What is the rationale for these changes? What options will they add (or remove) for your audience?	
How much information about the appearance of the document do you need to capture? What is the significance of this information for the reader?	
Are there significant themes or topics that you can identify in these documents?	
What interface features can you support with the encoding you've planned so far (e.g. in your notes above)?	
Are there any features of your document that TEI doesn't appear to support?	